



Eastern Iowa REC PaySite kiosks make paying your bill simple—day or night.

Pay at the Lobby Kiosk — Step-by-Step Guide

Getting Started

- 1 Touch the screen to begin.
- 2 Read and accept the User Agreement.
- 3 Choose one of the following options: Pay Now or Pay with MyPaySite

If you chose “Pay Now,” enter:

- Your Account Number
- The Phone Number listed on your account
- Your First and Last Name
- Then tap Enter.

If you chose “Pay with MyPaySite,” your account information will already be saved to your profile from previous use.

- **Previously established PIN required**

Select a Payment Type

Cash

- 1 Tap the Cash option.
- 2 Insert cash into the bill reader on the front-left side of the kiosk.
- 3 Tap Finish when done.

Manual Check Entry

- 1 Enter your payment amount.
- 2 Enter your bank account number (you’ll enter it again to verify).
- 3 Enter your routing number.
- 4 Tap Finish when done.

Credit or Debit Card

- 1 Enter your payment amount.
- 2 Insert your card into the reader on the front-center of the kiosk.
- 3 Follow the on-screen prompts to complete your payment.

Kiosks are located in the lobbies at our Wilton, DeWitt, Lone Tree, and Wapello offices. They are available 6:00 a.m. to 10:00 p.m. daily.