

Eastern Iowa Light & Power Cooperative

BOARD POLICY

SUBJECT: Responsibilities of Board of Directors and Delegation of Authority to Chief Executive Officer

POLICY:

The Board of Directors of Eastern Iowa Light and Power Cooperative (“Board”) is responsible for not only hiring the Chief Executive Officer (“CEO”) of the cooperative but also establishing long-term goals and objectives for the cooperative which require adopting necessary board policy to attain such goals and objectives.

The CEO is authorized and responsible for creating and implementing the necessary administrative policy and administrative procedures to comply with board policy in order to achieve established goals and objectives. The CEO is also responsible for the conduct of the business and organizational activities of the cooperative by developing reporting systems designed to keep the Board informed.

The Board has the oversight authority in reviewing administrative policy. Cooperative policies must be legally sound and current in order to guide the organization’s future financial health in furtherance of its strategic plan.

The Board recognizes the cooperative’s need to draft, institute and enforce:

- (1) Organization-wide administrative policy in compliance with board policy, applicable laws, and regulatory requirements governing its business operations, and
- (2) Operational and/or specific administrative procedures for the efficient day-to-day operations of the cooperative consistent with board and administrative policies.

Further, the Board is committed to a comprehensive structured body of board policy, administrative policy, and administrative procedures providing a rational and consistent context for decision-making and actions by management.

Accordingly, the Board delegates to the CEO in consultation with a committee of the board the responsibility to draft and to institute and enforce upon approval of the Board an organization-wide administrative policy structure that will assist the Board in meeting its oversight authority by means of rules, processes and procedures in order to comply with this Delegation of Authority Policy.

Further, the Board delegates to the CEO the responsibility to draft, institute and enforce administrative procedures to ensure performance of the following with regular and periodic reporting to the respective responsible officers of the Board or the full board as directed:

- (1) Compliance functions of the cooperative;
- (2) Management of organization-wide administrative procedures, rules and processes consistent with relevant administrative policy and board policy; and
- (3) Creation and maintenance of a single repository to serve as a collection and contact point for all board policies, administrative policies, administrative procedures, and rules and processes of the cooperative.

ASSOCIATED PROCEDURES, FORMS AND/OR OTHER DOCUMENTS

This policy may be supplemented by procedures, forms, job descriptions and/or other documents that describe policy implementation practices.

ADOPTED BY THE BOARD OF DIRECTORS ON OCTOBER 15, 1979.

REVIEWED BY THE BOARD OF DIRECTORS ON DECEMBER 20, 1999; JULY 1, 2022.

REVISED BY THE BOARD OF DIRECTORS ON FEBRUARY 29, 1996; OCTOBER 21, 2019, FEBRUARY 24, 2022.